

Henry County Retired Teachers Foundation

January 8, 2019

10:00am

Meeting of the Board of Trustees

ATTENDANCE

Name	Position	Year Term Ends	Present
Becky Chamberlin	Agent	N/A	p
Gene Grime	Treasurer	N/A	p
Steve Seagrave	Secretary	2018	p
Terry Witt	Vice President	2019	p
Linda Wagner	President	2020	p
Sandra Honemann	Member	2021	
Gregg Merrill	Member	2022	p
Jamie Bostelman	Member	2023	

MINUTES - The minutes from the September 6, 2018 meeting were reviewed. Terry moved and Gregg seconded a motion to approve the minutes. MOTION PASSED

TREASURER REPORT - Gene Grime presented the financial report detailing income and expenditures since the last meeting. The balance in the checking account is \$4,401.21 at present. Account balances for each book grant are as follows.

	January 2017	January 2018	January 2019
Sherman =	\$27,049.89	\$26,105.23	\$28,000.30
Griffith =	\$27,127.28	\$26,215.18	\$26,542.70
King =	\$20,271.71	\$19,230.51	\$19,994.74
Brubaker =	\$85,597.64	\$84,598.71	\$101,464.14

Gene is continuing to rotate the CDs as they come due. He is timing them to come due just prior to the need for scholarship funds in the spring book grant rotations. The goal is to avoid pulling from the endowment fund if we do not have to do so. A printed copy of the Excel ledger with the checkbook, savings, and CDs was provided. Also provided was the written annual report on the various book grant funds.

ANNUITY - With the annuity through Global Atlantic Gene has been working with Kirk Fruth our advisor to rebalance the portfolio to provide more diversity and stability. Kirk Fruth was here to share an update on the annuity. This annuity is designed for endowments as it is designed to continue to grow and provide guaranteed income.

	Initial Value		Jan. 8, 2018
Initial Investment =	\$117,892.00	Account Value =	\$129,816.79
Guaranteed Death Benefit =	\$117,892.00	Income Base =	\$139,112.56

Kirk provided a written document showing the history of the annuity since it was established. Since of the current board members only Steve and Gene were there when it was established, he went over the historical data and explained how the annuity works. Steve is the “annuitant” upon whom the life insurance is based. The account value that was locked in as of January 8, 2018 is \$129,816.79. This was also “locked in” at that time as the guaranteed death benefit. We are now pulling out funds each year. The contract terms provide for a 5% annual withdrawal based on the income base (\$139,112.56). The account value will rise, or decline based on the stock market. However, the annual 5% withdrawals are based on the locked in income base. Should the account value get extremely low we may need to consider options. However, since over long term the stock market does go up, we should be patient with ups and downs. Kirk noted that we do not have to take the annual 5% withdrawal if we have other sources of income which could cover the cost of the annual book grants and other expenses.

MOTION - Gregg moved to approve the treasurer’s report, seconded by Terry. APPROVED

OLD BUSINESS -

- Rental Authorization – We discussed having the foundation cover the cost of the meeting place for the annual meeting at which we elect new members. Gregg made the motion, seconded by Terry, that we reimburse the HCRTA for the December 2018 meeting place rental cost and automatically pay the rental for future annual meetings.
- Audit – We still need to do the annual audit. Terry is contacting Marv Barlow to ask him to do this. This is still in progress.

NEW BUSINESS

- Book Grant Applications - Greg will handle getting application information to the Napoleon guidance counselor. Steve will handle Liberty Center. Linda will handle Holgate. Gene will handle Patrick Henry. They will do this by February 1st. Gene passed out thank you letters from current seniors who as 3rd grade students got dictionaries from us. We are to give these to counselors to return to students when book grant applications are passed out.
- Annual Meeting – The Annual Meeting of the Foundation is held in conjunction with the regular meeting of the HCRTA on the second Monday in March. The President and Treasurer present their written annual report to the members at that time.

NEXT MEETING – March 12, 2019 at 10:00am at Terry's house.

ADJOURNED – Terry moved we adjourn, seconded by Gregg Adjourned at 11:11am.